Secretarial Notes
Regional Planning Affiliation (RPA)
Technical Advisory and Policy Board Joint Meeting

Date: Thursday, October 31, 2024
Time: 9:00 a.m.
Place: Zoom

Technical Advisory Board Members Present:

☒ **Todd Kinney, (Chair)**
Engineer, Clinton County
☒ *(proxy Erin George)*

☒ **Russell Weber**
Engineer, Dubuque County
☐ *(proxy Harley Pothoff)*

☐ **Rafe Koopman**
Delaware County Engineer
☒ *(proxy Jeff Madlom)*

☒ **Jayden Scheckel**
Engineer, Jackson County
☒ *(proxy Don Schwenker)*

☒ **Tim Vick, (Vice-Chair)**
City of Manchester
☐ *(proxy Connie Behnken)*

☒ **Josh Boldt**
City of Maquoketa
☐ *(proxy Diane Frandsen)*

☒ **Steve Lindner**
City of DeWitt

☒ **Jason Craft**
City of Clinton
☒ *(proxy Matt Brooke)*

☐ **Gail Kuhle**
Regional Transit Authority
☒ (proxy Stacie Scott)

☒ **Dennis Hart**

☐ **Randy Zobrist**
Clinton MTA Riverbend Transit

☐ **Vacant**
ECIA Executive Director
☒ (proxy Holly McPherson)

Policy Board Members Present:

☒ **Wayne Kenniker**
Dubuque County
☒ *(proxy Harley Pothoff)*

☒ **Don Schwenker**
Jackson County
☒ *(proxy Jayden Scheckel)*

☒ **Jeff Madlom** (vice-chair)
Delaware County
☐ *(proxy Rafe Koopman)*

☒ **Erin George**
Clinton County
☒ *(proxy Todd Kinney)*

☐ **Connie Behnken**
City of Manchester
☒ *(proxy Tim Vick)*

☒ **Steve Hasenmiller**
City of DeWitt
☒ *(proxy Steve Lindner)*

☐ **Tom Messerli**
City of Maquoketa
☒ *(proxy Josh Boldt)*

☒ **Scott Maddasion (Chair)**
City of Clinton
☒ *(proxy Jason Craft)*
☒ *(proxy Matt Brooke)*

☒ **Kelley Brown**
Small Cities, Jackson County
☐ *(proxy vacant)*

☒ **MaryAnn Knapp**
Small Cities, Dubuque County
☐ *(proxy Andy Katrichis)*

☒ **Linda Gaul**
Small Cities, Delaware County
☐ *(proxy Donna Boss)*

☒ **Andrew Kida**
Small Cities, Clinton County

☒ **Hector Torres-Cacho***
IA DOT

☒ **Nin Flagel**
Transit Representative (RTA)

☐ **Vacant**
ECIA Executive Director
☒ (proxy Holly McPherson)

Others Present:

Staff Present:
☒ Chandra Ravada
Transportation Director

☒ Sarah Berning
Project Services Manager

☒ Dan Fox
Senior Planner

☒ Jack Studier
Planner

A quorum was present. *Non-Voting Advisory Member

Call to Order

The RPA Technical Advisory Board meeting was called to order by RPA Technical Advisory Board Chair, Todd Kinney at 9:00 a.m.

The RPA Policy Board meeting was called to order by RPA Policy Board Chair, Scott Maddasion at 9:00 a.m. Introductions were made at this time.

Review/Approve the Agenda for the Thursday, October 31, 2024 Technical Advisory Board and Policy Board joint meeting

Motion by Vick, second by Lindner from the RPA Technical Advisory Board to approve the agenda for Thursday, October 31, 2024, RPA meeting. The motion passed unanimously.

Motion by Kida, second by Schwenker from the RPA Policy Board to approve the agenda for Thursday, October 31, 2024, RPA meeting. The motion passed unanimously.

Review/Approve the minutes and receive and file the secretarial notes from Thursday September 26, 2024 RPA Technical Advisory Board and Policy Board joint meeting

Motion by Lindner, second by Vick from the RPA Technical Advisory Board to approve the minutes and receive and file the secretarial notes from Thursday September 26, 2024 RPA Technical Advisory Board meeting. The motion passed unanimously.

Motion by Madlom, second by Gaul from the RPA Policy Board to approve the minutes and receive and file the secretarial notes from Thursday September 26, 2024 RPA Policy Board meeting. The motion passed unanimously.

Review/Approve amendment to Federal Fiscal Year 2025-2028 RPA 8 Transportation Improvement Program (TIP)

Motion by Schwenker, second by Gaul to open the public hearing. The motion passed unanimously. The public hearing was opened at 9:04 a.m.

Ravada referred to the TIP, stating the following amendments to the TIP:

- Clinton County, on 235th Street over Wapsi backwater, bridge replacement
- IA DOT, IA 136, Mississippi River in Clinton, bridge deck overlay
- City of Clinton, Trail on 13th St, from 4th 1.76 miles to N 14th S, then south approx.. 930LF on N 14th, grade and pave

Motion by Hasenmiller, second by Gaul to close the public hearing. The motion passed unanimously. The public hearing was closed at 9:07 a.m.

Motion by McPherson, second by Vick to recommend to the RPA 8 Policy Board approval of the amendment to Federal Fiscal Year 2025-2028 RPA 8 Transportation Improvement Program (TIP). The motion passed unanimously.

Motion by Kida, second by George to approve the amendment to Federal Fiscal Year 2025-2028 RPA 8 Transportation Improvement Program (TIP). The motion passed unanimously.

Discussion on SS4A Safety Plan

Fox informed the board that staff have been making progress on the SS4A Safety Plan. Meetings were conducted in the spring and public engagement efforts wrapped up in the summer. Staff are now working on compiling all the information they gathered and brainstorming goals for the project. Staff are also working on identifying key issues and wrapping up data analysis. Staff will be soon ready for the implementation phase.

Comments from the public

No comments at this time.

Other Business and Announcements

Ravada requested the board to send him topics for Stu Anderson to address at the December Annual Meeting.

Adjournment

Motion by Lindner, second by Vick to adjourn the Thursday, October 31, 2024, RPA Technical Advisory Board meeting. The motion passed unanimously. The meeting adjourned at 9:17 a.m.

Motion by Kida, second by Gaul to adjourn the Thursday, October 31, 2024, RPA Policy Board meeting. The motion passed unanimously. The meeting adjourned at 9:17 a.m.

Respectfully,

Chandra Ravada
Transportation Director